

Agenda

Lake Huron Primary Water Supply System

Joint Board of Management

2nd Meeting of the Lake Huron Primary Water Supply System Joint Board of Management

March 4, 2021, 2:00 PM

Virtual Meeting - during the COVID-19 Emergency

City Hall is open to the public, with reduced capacity and physical distancing requirements.

	Pages
1. Call to Order	
1.1. Disclosures of Pecuniary Interest	
2. Adoption of Minutes	
2.1. Minutes of the 1st Meeting held on Thursday, December 3, 2020	3
3. Consent Items	
3.1. Kelly Scherr, Chief Administrative Officer - Quarterly Compliance Report (4th Quarter 2020: October - December)	7
3.2. Kelly Scherr, Chief Administrative Officer - Environmental Management System and Quality Management System	9
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3.5. Kelly Scherr, Chief Administrative Officer - Asset Management - Roadmap and Plan Update	34
3.6. Kelly Scherr, Chief Administrative Officer - Ministry of the Environment, Conservation and Parks Inspection Report	46
3.7. Kelly Scherr, Chief Administrative Officer - LH1425 Shoreline Erosion Project - Update	49
4. Items for Discussion	
4.1. Kelly Scherr, Chief Administrative Officer - Operations and Maintenance Services Agreement - Negotiation of Term Extension	52

4.2. Kelly Scherr, Chief Administrative Officer - LH1230 Huron High Lift Pump Replacements - Tender Award

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5. Deferred Matters/Additional Business

6. Upcoming Meeting Dates

June 3, 2021

October 7, 2021

December 2, 2021

7. Adjournment

Lake Huron Primary Water Supply System Report

The 1st Meeting of the Lake Huron Primary Water Supply System Joint Board of Management
December 3, 2020

Attendance: Meeting held remotely on Thursday, December 3, 2020, commencing at 2:01 PM.

PRESENT: M. van Holst (Chair), C. Burghardt-Jesson, A. DeViet, D. Faubert, J. Fergusson, A. Hemming, S. Hillier, S. Lehman, J. Vanderheyden, P. van Meerbergen, P. Walden, J. Wilcox and B. Willard and J. Bunn (Committee Clerk)

ALSO PRESENT: R. Aycock, A. Henry, H. Lysynski and K. Scherr

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

1.2 Election of Chair and Vice Chair for the term ending November 30, 2022

VAN MEERBERGEN AND WILLARD

That M. van Holst **BE ELECTED** Chair, for the term ending November 30, 2022. **CARRIED**

Motion Passed

BURGHARDT-JESSON AND VANDERHEYDEN

That A. DeViet **BE ELECTED** Vice Chair, for the term ending November 30, 2022. **CARRIED**

Motion Passed

2. Adoption of Minutes

2.1 Minutes of the 4th Meeting held on Thursday, October 8, 2020

VAN MEERBERGEN AND HILLIER

That the minutes of the 4th meeting of the Lake Huron Primary Water Supply System Board of Management, held on October 8, 2020, **BE NOTED AND FILED. CARRIED**

Motion Passed

3. Consent Items

3.1 Quarterly Compliance Report (3rd Quarter 2020: July - September)

FERGUSSON AND VANDERHEYDEN

That, on the recommendation of the Chief Administrative Officer, the report dated December 3, 2020, with respect to the general, regulatory and contractual obligations of the Lake Huron Primary Water Supply System, for July to September 2020, **BE RECEIVED. CARRIED**

Motion Passed

3.2 Environmental Management System and Quality Management System

FERGUSSON AND VANDERHEYDEN

That, on the recommendation of the Chief Administrative Officer, the report dated December 3, 2020, with respect to the Environmental Management System and Quality Management System for the Lake Huron Primary Water Supply System, **BE RECEIVED. CARRIED**

Motion Passed

3.3 Quarterly Operating Financial Status Report - 3rd Quarter 2020

FERGUSSON AND VANDERHEYDEN

That, on the recommendation of the Chief Administrative Officer, the report dated December 3, 2020, with respect to the Quarterly Operating Financial Status of the Lake Huron Water Supply System, **BE RECEIVED. CARRIED**

Motion Passed

3.4 Cyber Security

FERGUSON AND VANDERHEYDEN

That, on the recommendation of the Chief Administrative Officer, the report dated December 3, 2020, with respect to the Cyber Security program for the Lake Huron Primary Water Supply System, **BE RECEIVED. CARRIED**

Motion Passed

4. Items for Discussion

4.1 2020 Strategic Plan

FAUBERT AND HEMMING

That, on the recommendation of the Chief Administrative Officer, the report dated December 3, 2020, with respect to the 2020 Strategic Plan for the Lake Huron Water Supply System, **BE RECEIVED**; it being noted that the Board Members are encouraged to provide comments on the proposed Areas of Focus and Draft Strategic Initiatives and participate in the upcoming virtual Stakeholder Engagement sessions. **CARRIED**

Motion Passed

4.2 Asset Management Maturity Assessment and Roadmap

DEVIET AND WILLARD

That, on the recommendation of the Chief Administrative Officer, the report dated December 3, 2020, with respect to the Asset Management Maturity Assessment and Roadmap, **BE RECEIVED.CARRIED**

Motion Passed

4.3 LH1276 Backwash Check Valve Installation Project

WILCOX AND VAN MEERBERGEN

That, on the recommendation of the Chief Administrative Officer, the following actions be taken with respect to LH1276 Backwash Check Valve Installation Project:

a) the approved budget for LH1276 Backwash Check Valve Installation Project **BE INCREASED** by \$100,000, for a total budget of \$200,000, with the additional funds being provided from the Asset Replacement Reserve Fund; and,

b) the report dated December 3, 2020, with respect to this matter, **BE RECEIVED. CARRIED**

Motion Passed

5. Deferred Matters/Additional Business

None.

6. Next Meeting Date

March 4, 2021

7. Adjournment

The meeting adjourned at 2:48 PM.